

Parkwood Community Center

Board Meeting

March 2, 2017

Attendees:

Becky Moore	President	Judy Weese	Trustee
Keith Phillips	Trustee	Bonnie Hunter	Secretary
Linda Davis	Staff	Debbie Hunter	Member
Becki Kabelac	Trustee	Rachelle Tate	Member
Ron Kabelac	Treasurer	Angie Barker	Trustee
Anne Liepman	Trustee		

Meeting called to order by President Becky Moore at 6:30.

Caretakers Report: The parties in the hall on Friday and Saturday **were very noisy** and lasted until about 2 AM. Joe wondered what his obligation was to curtail that type of disruption since those are technically his “days off”. He was advised to call the police if it gets too rowdy ... preferably before the neighbors do. **It is not necessary that Joe and Jess stay on the property on weekends.** Becki was told to document cleaning time required and give it to Becky Moore; and to let the renter know that their cleaning deposit would not be returned. Becky Moore indicated she did not want to rent to these people again but will defer to Brian since he is in charge of the hall rentals but was not at this meeting. The **contract for hall rentals must be re-written to more explicitly cover damage responsibilities and deposit refund criteria.** Linda reported that Corey Whitefield (one of the guys who cleans pool area on the weekends) has indicated he is willing to be backup cleaner for the hall if needed.

Treasurer Report: As of the afternoon of this meeting we have \$15,965.54 in checking and \$4,005.27 in savings – this figure reflects the deposit that was made that afternoon.

Hall Rentals: We now have a 2nd church renting on Sundays.

Membership: There was no meeting to bring new members in because Ole requested that we allow the pool to maintain lower bathing numbers for the month while trying to figure out problems with our chemicals. They are now stabilized so Angie will move forward with bringing on new members. There was a complaint that someone had been trying for months to join with no response. **Standard practice when contacting candidates from the wait list for**

membership is to call phone on record twice, if no contact is made, the next name on the list is contacted.

Pool Rentals: There are **3 pool rentals scheduled for March** in addition to the regular swim lessons. The request to use the pool for canoe rescue training has been cancelled.

Maintenance: Keith got rid of the **old refrigerator** that had been stored by the door to the office. This spring he will put a steel door with a metal frame on the outside cabinet. On Friday, he is **starting remodel of bathroom in caretaker's apartment** – this will include a new vanity, toilet, lighting, mirror, medicine cabinet, towel rods, and paint. Also, Keith **recommends that we try to upgrade care-takers entire area throughout the year** as the entire thing needs to be freshened and modernized. **Keith will start looking for a new dehumidifier for ladies dressing room** in pool area. As well, **the ladies dressing room needs to be repainted during the summer closure** and the mold/mildew must be addressed at that time.

Swim Lessons: Linda has 60 kids in the Tuesday Swim Lessons, all private lessons are full with the addition of an extra lesson for Wyatt.

Landscaping: Saturday morning there will be a group of young men cleaning the **flowerbed in front of the hall**, after that trellises will be installed and the area will be replanted to spruce up the outside appeal.

We will **be adding another handicapped spot** with a sign to facilitate our patrons who have to use walkers, etc. As well, the damaged curb on the exit to the large parking area will be removed and the last parking spot will be eliminated to allow for a **wider exit from parking lot**.

In the **lounge/hall area, all of the cabinet doors will be re-keyed** and labelled so that our long-term repeat renters can have their own secure storage spot for coffee, etc. The club will also maintain a 2nd key for each cabinet.

George's Electric has submitted a bid for \$915.13 to replace the fixture in the lounge that quit working, repair the half of the hall lighting that has stopped working, install digital thermostats in the hall and other miscellaneous minor fixes.

Becky Moore has held two **makeup meetings for membership handbook** distribution. The initial meeting was attended by 130 members, there were about 100 at the last meeting and the remaining must attend our monthly board meeting to sign for the handbook.

Our **yearly taxes** are ready and Becky will go down to sign them on Friday. She has not pursued the **tax status change** as she is still investigating the pros and cons of each tracking method. A question was raised whether we could initially use Kitsap Foundation and then start doing our own as we become more up-to-date on requirements.

Becky suggested we have a **quarterly employee meeting** to make sure everyone is on the same page with their duties and our requirements; this would include Linda, the caretakers and cleaners.

A **memorial for Marcia Brown** will be held April 1 at 2 PM in the hall ... Becky asked that Nancy put it on our web site.

Nick came to clarify some of what was heard at the membership meeting in January in regards to future repairs to the pool. He said that the leak **MUST** be in the return line, the plumbing is copper that was silver brazed which would not leak like PVC is prone to. He said there is a bleeder valve on the filter that could be left open to bleed air off the system. As well, he said that the way the pool was built prevents it from cracking or crazing which could allow for leakage from the pool itself. Any paint that is used must be epoxy or it will peel because of the humidity in the area. The pool **CAN NOT** be painted. There is a chemical treatment that can be used for staining but it would require that the pool be closed for a week or so. To remove staining from the tiles on the deck would require that they be ground down and that fix would only show results for a short time.

The dance floor and tiles were redone approximately 10 years ago.

Meeting adjourned at 7:30.