

Parkwood Community Center

Board Meeting

January 5, 2017

Attendees:

Becky Moore, President

Jerry Davis, Trustee

Ron Kabelac, Treasurer

Joe Parkinson, Caretaker

Bonnie Hunter, Secretary

Anne Liepman, Pool Rental

Becki Kabelac, Hall Rental

Rita McKendrick, Trustee, Accounts Receivable

Keith Phillips, Maintenance

Judy Wees, Trustee

Matt Nelson, Trustee

Linda Davis, Water Safety Manager

Meeting called to order at 6:30 by President Becky Moore. Sufficient attendees to have a quorum.

Becky passed out rough draft of Newsletter and Handbook for approval for our Membership Meeting on January 29, 2017.

Old Business: Becky called George's Electric concerning remaining work on apartment. No time has been set yet for that work to be accomplished. She and Joe will have to go to a hardware store to find light appropriate fixtures.

Treasurer's Report: Balance of checking \$14,932.93 which includes deposit made this afternoon. Savings balance is \$4,005.11.

Brian, Ron and Becky have discussed the possibility of splitting club budget between the pool and the hall to better facilitate each half being able to take care of their own most pressing needs. No discussion yet on how budget funds will be divided between hall and pool.

Hall Rentals: Nothing to report. Damage was discovered after the Holiday Rentals. A table and a lamp were broken as well as a corner being broken off of the granite slab by the fireplace. And, a curtain rod was pulled out of the wall. The renter on Saturday noticed SOME of the damage when she was setting up and took pictures but some, evidently, happened after that date. As well, one of our chair carts is missing. The chairs are in the storage area but the cart is not there. Hoping it was just borrowed and will be returned.

Memberships: One new member today.

Pool Rentals: No new rentals, one cancelled and wants a refund.

Maintenance: Last month, during the shut down, Keith re-caulked the showers, fixed the p-trap on the urinal in the men's bathroom, strung new lights over dance floor in hall, while stringing lights, removed all old nails, staples, etc. to prepare for painting in the future. Changed dehumidifier filters, it appears to

be doing fine. He will see if the broken lamp can be re-wired instead of having to dispose of it and buy a new one. He will also check the window in the pool area that is hanging loose in the frame.

Quality Heating will be in to recharge the coolant and other finalizing work. No date for this work has been set at this time.

The paper towels for the old dispensers have been discontinued. New dispensers were purchased by a locally supported company. There are old paper towel rolls and toilet paper rolls in the store room that need to be used up or disposed of.

Becky has a plan for landscaping around the club that she hopes to START this summer. The sketch is hanging in the office.

After witnessing how difficult it can be for handicapped members to safely get out of their cars in the handicapped slot because of the uneven surface, Becky has been contemplating having someone come in and build a retaining wall and then level it out and install a handrail to assist members who are unsteady on their feet.

Becky opened up the floor for discussion of the proposed change from 501c4 non-profit status to 501c3 status which would allow us to accept donations and have money making projects. Donors would then be able to claim their donation on their taxes. This could be a way to make money for much needed improvements. Our accountant would handle the paperwork, it would cost approximately \$3,000 initially and about \$500/year more for handling paperwork. If we do it this way, we would not have to pay Kitsap Foundation a percentage of our profits from donations or projects to Kitsap Foundation. This change would entail a LOT of oversight from the IRS, etc. but that would fall on the shoulders of our accountant. Rita asked if the Accounts Receivable person would have to do anything different and was told by Becky that our accountant would do it for us at a fee. Keith moved to have the money set aside to be prepared to move forward if the membership agrees. Rita seconded the motion. Motion was carried.

Open/Close Volunteers: We have 3 openers and 2 closers in addition to the people who are on the payroll.

Rita suggested having 3 tables set up to check people in for our annual meeting which will facilitate getting them in more rapidly. A budget was set for door prizes (Amazon and Fred Meyer gift cards) and for refreshments (Ron and Becky Kabelac volunteered to go to Costco that morning to pick up enough cookies for 200 people).

Motion to adjourn meeting ... seconded ... meeting adjourned at 7:40.