
PARKWOOD COMMUNITY CLUB NEWSLETTER

THIS IS YOUR PARKWOOD COMMUNITY CLUB (PCC)



A message from your President and Vice President:

Rules are Rules:

Members will be receiving a membership handbook at the Annual Meeting, January 31, 2016. Please be advised it is each member's responsibility to know the pool rules and abide by them. Ignorance of the rules is no excuse! The Health Department requires that we have a record that each of our members has received our membership handbook.

Pool Etiquette:

Members have been contacting me regarding "rude" pool behavior. If you do not want to talk directly to an individual who you feel has demonstrated rude behavior, please contact the president or vice president. We need to know the date and time of the alleged misbehavior so that we can follow up. If you would like to remind someone of the rules directly, please do so politely. Our total membership is about 260 memberships. Many of our current members are new. Many of them have waited over a year to become PCC members. This means we need to share the limited pool space and respect another individual's use of the pool. We are working to refresh our rules and repost them as soon as possible. If you have questions, please write on the whiteboard in the pool or send us an email. Our emails are online at www.pccportorchar.com, our phone numbers are posted on the pool entry door.

Ongoing Improvements:

We have ongoing electrical problems in the pool area. We are working with a licensed and bonded electrician to sort it out. We have been told it may have to do with wires shorting out in the conduit pipes and welding themselves to the interior of the pipes. We are working to fix the problems as we identify them. Thank you in advance for your patience.

Hall Rental Update:

Please welcome Brian Kennedy, new volunteer for Hall Rental Manager. Brian is sponsoring some changes in order to increase our rentals; such as shorter rentals for a 2-hour or 4-hour block during the week days. Rentals for greater than 4 hours will have to rent for the whole day. In response to renters concerns about the length of time we hold their deposit, Brian is working on a proposal to use an online credit card system. Thank you Brian for all your energy and passion for this position! The board also approved a change to the deposit. If there will be alcohol served the deposit will be \$500, if alcohol will not be served the deposit will be \$300. This is effective for all new rentals booked after November 5, 2015. Deposits are fully refundable if there is no damage. Rental costs are \$400 for a Friday or Saturday, and \$300 for Sunday through Thursday. This includes a mandatory cleaning fee. Consider scheduling your upcoming event at your community hall. Contact Brian to reserve your date at HallRental@pccportorchar.com.

Lounge Updates:

We have completed the remodel of the lounge with the addition of carpet squares. All members can rent the lounge for free (if there are no hall rentals booked). This is part of your Parkwood Community Club membership dues. Please contact Brian to book your date at HallRental@pccportorchar.com.

New Web Pages:

Thank you to Nancy Caldwell, owner of NDC Web Design, for retrofitting our webpages and volunteering to update them as needed. It is most appreciated! Look for news on our Facebook page.

Speaking of Volunteers:

We continue to reach out to someone who knows how to write grants, someone who can manage our video security system, and more individuals to open/close the pool on holidays and vacations for our caretakers. Please contact Marcia if you are interested at vicepresident@pccportorchar.com.

Secretary Position is Open

We will install a new secretary at our annual meeting on January 31st, 2016. Duties include taking minutes at each monthly board meeting, emailing draft out for approval, sending approved minutes to be posted on the webpages and taking a copy to include in the book in the entryway of the pool. The secretary also maintains the undisclosed email list of all current members and maintains the current list of trustees to include monitoring whether we have a quorum for each monthly meeting. If you are interested in running for this position, please let Marcia know at vicepresident@pccportorchar.com and plan to attend the annual members.

Trustee Positions are Open

We would like 8 trustees, therefore there are two positions open. Trustees attend each monthly meeting so we have adequate representation from the membership. They respond to emails, provide input into issues raised and are required to attend each monthly meeting the first Thursday of each month, plus the Annual Meeting.

SPECIAL EVENT PCC ANNUAL MEETING: SUNDAY JANUARY 31, 2016 2:00 PM

This meeting is mandatory in order to receive and verify receipt of the Membership Handbook.

Members will be receiving a membership handbook at the Annual Meeting. Please be advised it is each member's responsibility to know the pool rules and abide by them. Ignorance of the rules is no excuse! The Health Department requires that we have a record that each of our members has received our membership handbook. We will issue your handbook at the Annual Meeting on January 31st and require your initials to verify receipt.

As we did last year, the pool will be closed for maintenance in the last two weeks of May 2016. We are hoping to finish the electrical work and start upgrading the hall and kitchen. If you notice any work that needs to be done, please let us know and if you can volunteer to help with the work we would appreciate your help.

Thank you,

Becky Moore, President and Marcia Brown, Vice President

How to pay your monthly dues:

This is a gentle reminder that your payment is due on the first day of the current month. Dues are not carried in arrears. You risk being locked out for nonpayment if dues are not paid on time. Please place your payment in the metal lock box in the entry/office to the pool.

You may pay your dues in advance by the month, bi-monthly, quarterly, semi-annually, or annually. You can pay by personal check, cashier's check or money order. If you pay with cash (at your own risk), please be aware that there is no way of tracking your payment.

It is much preferred that you pay your dues by a means whereby your payment can be recorded and tracked both by PCC and by you.

Please mark on your check or money order your membership ID number (your key card number on the lower LEFT hand corner of your key card). Please also identify which months you are paying. This information will greatly enhance the accounting procedures. Below is a sample.

I. Swimalot 123 Cannonball Ct Port Orchard, WA 98367 (360) 555-2387	2347
Pay to the Order of	Parkwood Community Club
Date	11/3/2012
	\$ 25.00
Twenty Five Dollars 00/100 Dollars	
Your Bank P.O. Box 376 Bremerton, WA 98310	
For: Member #000 Jan/Feb 2013	I. Swimalot

NEVER GET LOCKED OUT AGAIN Set up an automatic bill payment with your bank. Payments need to reach PCC by the 1st of each month. Have your payments sent to:
Parkwood Community Club
PO Box 327
Port Orchard, WA 98366
**Please note your membership number.

Questions about the status of your dues, please call Rita McKendrick at 360-871-0697

MEMBERSHIP DUES:

Single Person: \$15.00 / Month

Couple: \$23.00 / month

Household: \$40.00 / month

(Couple and Household constitutes living under one single residential roof).

Have you switched to a cell phone and disconnected your land-line, moved, or have a new email address?? If so please drop the club a note or send an email to pccportorchard@gmail.com. The Accounts Receivable Team may need to reach you for payment issues either by phone or mail. Thank you.

REMEMBER: EACH PERSON (Member or Guest) USING THE POOL MUST SHOWER BEFORE GETTING INTO THE POOL.

Please remember to **NEVER share your membership key card with someone else!!!!**

ASK BUBBLES (Questions and Answers)

What is the procedure for getting my card unlocked?

You need to contact Rita McKendrick at 360-871-0697 or ritamckendrick@msn.com. All past dues will need to be paid. The card **will not** be unlocked until the money is counted. Bubbles suggests you set up bill pay with your bank to ensure you never get locked out again.

Can I still use the pool if my card is locked and I mailed or placed a payment in the payment box?

No, until your payment is counted by the counting team (they count twice a month) will your key be unlocked. You may go with a friend and pay a guest fee.

Is it okay to let someone in the pool when their card is not working?

No, that person's card is most likely not working because they have been locked out for non-payment of dues. The member is no longer covered by insurance, it puts PCC at risk. It could also put your membership in jeopardy.

A message from your Membership Team:

One of the things we really enjoy is signing up members who tell me they learned to swim in our pool, or their parents or grandparents used to bring them to the pool, and now they are signing up with THEIR children to make us a multi-generational facility. Pretty cool, huh! We keep our membership at approximately 260, with eight lifetime members. We have the 'waiting list' for new members wanting to join. As members drop out, move, or are locked out due to nonpayment of dues, openings are made available to those waiting to join.

Thank you,
Angie Barker and Eileen Nelson

Community Service:

Your club is a **Non-Profit** organization, which is recognized by the State of Washington and the Federal Government. PCC is helping our community Boy Scouts of America, the home school children and other youth groups of the community. This helps to maintain our Non-Profit status. ALL funds brought in by renting the hall and membership goes directly back into the facilities so that PCC can continue to provide the community service for which we are known.

The Boy Scouts, the SK Fire Department and SK High School have used the pool for training at no cost to them. This is a community service.

Please remember we accept non-perishable foods for Helpline! Bring a can or a box when you have a chance, just place the item(s) in the bin located in the pool entry/office.

We will continue to host the annual craft bazaars with the monetary donations going to helpline.

Maintenance

We shut the pool down in May 2015 for maintenance, we were able to get a lot accomplished over the year and during the shutdown.

- The dehumidifier was fixed.
- We installed an automated chlorine system.
- General maintenance on doors was performed (weather stripping).
- Emergency door board was installed.
- New stripping was painted in the parking lot.
- A tree was removed in the front bed.
- Outside concrete benches were removed from the front of the building.
- Outside ashtrays were removed.
- The large rocks in the front of the property were removed.
- The property was edged.
- The garden beds were cleared out.
- The entryway was painted and new wainscoating was installed.
- New tile was installed in the showers.
- New shower curtains were installed.
- Women's restroom toilets were replaced.
- Faucets in the kitchen were replaced.
- The lounge was updated and new carpet was installed.
- New handrail and handrail repair was performed in the pool.
- A new backboard was purchased.
- A new first aid kit was purchased.
- PSE changed all of our lighting.
- The old dehumidifier was removed.
- One of the toilets was replaced in the women's hall restroom.

Keith A. Phillips

Security

We have the capability of viewing our security cameras (Hi-Resolution with facial recognition) from any internet connection and can be alerted quickly of any security or safety issues. We are continually looking at security needs that are intended to protect our members as well as our facilities. We now have full video coverage inside the pool area. If we receive a violation report, we can check the videos by

date and time.

Your Caretakers

Ty & Natalia Moore

Ty and Natalia have been our caretakers since mid-year 2013. We are thrilled to have them for another year. They are responsible for routine pool maintenance and live at the club for after-hours building security.

Caretakers Contracted Days Off:

The following holidays are days that our caretakers have off if they so choose. They also receive two weeks of vacation as part of their contract. **It is these days that we need to find volunteers to open the pool at 4:45 am and another volunteer to close the pool at 9:00 pm.** Your fellow Parkwood Community Pool members (read this as the trustees and board members) have been doing these jobs in addition to the other monthly activities. It is our joint responsibility (read all PCC members) to cover these functions as required by the Department of Health or the pool may not be opened on these days. We need additional volunteers for 2016!! All volunteers will need to be trained. The alternative is that the pool will be closed. So, if you want to guarantee that you will be able to swim on the holidays listed below, please contact Marcia Brown, Vice President. Our website has all the contact information under the Contact Us tab.

- New Year's Day
- President's Day
- Memorial Day
- Independence Day
- Labor Day
- Thanksgiving Day
- Christmas Day

Water Aerobics

Water Aerobic classes are held Monday through Thursday at 8:30 am and 9:30 am. They run about 55 minutes each. Any adult is welcome to join in. The cost is \$2.00 per day, per class. If you are not a member of Parkwood Community Club, there is also a monthly Water Aerobics Only Membership fee of \$5.00.

The nice thing about water aerobics is that it can be done at your own pace. Slow, fast, deep or shallow will give you a wide range of work out options. Exercising in water is low impact, this is great for arthritis and other joint and muscle ailments. It is also good for rehab after surgeries, be sure to check with your doctor first to be sure of what you can and cannot do.

Swim Lessons

To start off, we would like to say thank you so much for working with us as we conduct our private and semi-private swim lessons. Your willingness to share the pool with us makes it a nice experience for our students. Between Betty and Linda this year, we have had 64 students in our private/semi lessons. This is pretty much the max we can do for the school year. Now and then we will have a student that drops out and we will then fill in from our waiting lists.

As some of you know, we have also started a Tuesday night group lesson program (4 – 6 pm). This has helped to reduce (not eliminate) our waiting list and get more students in the water. We have had two sessions to date, the first session had 47 students and the second session had 42. We have started taking interest for our January session from those already enrolled, our waiting list, and inquiries from our web site. Once again, thank you for rearranging your schedules so as to allow us to rent the pool for this program. We feel that the Swim Lesson Program is going very well,

Linda Davis, Swim Instructor

Parking Lot Security:

Please be sure to lock your doors when parking your vehicles at PCC Facilities. PCC is NOT responsible for damage or loss.

From your Pool Rental Manager

PCC members may rent the pool for a two-hour period before 6:00 pm, but not during water aerobics or swim lessons. The cost per rental is \$30.00

When renting the pool, you must have sufficient people in and out of the pool to supervise the swimmers. The suggested ratio is one supervisor for four minors (17 and under) in the pool.

As a member, please do not enter the pool when you see the "Private Party" sign posted on the outside door. The pool rental dates are posted just outside the pool entry door and also on our website.

Anne Liepman-

Pool Rental Manager (360) 871-2522

SPECIAL EVENT

**PCC ANNUAL MEETING:
SUNDAY JANUARY 31, 2016
2:00 PM
THERE WILL BE DOOR
PRIZES!!!**

Please bring non-perishable foods to the annual meeting.

PCC Board Meetings:

Your PCC Board of Trustees meet the first Thursday of each month at 7:00 PM.

Members are welcome to attend with items for the board.

January 7th

February 4th

March 3rd

April 7th

May 5th

June 2nd

No meeting in July

August 4th

September 1st

October 6th

November 3rd

December 1st